

HUI WA'A KAUKAHI PADDLE LEADER CHECKLIST

A. PREPADDLE

Date _____ Paddle: _____

Weather and sea conditions:

General weather: VHF-WX1 or 2; Ph 973-5286, or <http://www.prh.noaa.gov/hnl/>

Surf: <http://www.prh.noaa.gov/hnl/pages/SRF.php>

Tide: <http://www.hawaiiitides.com/> or tide calendar

Comments: _____

Paddle cancelled due to Small Craft or High Surf Advisory: Y/N _____

Notified someone of your paddle plan who will check if you don't return: _____

Waiver circulated, explained and signed by all paddling participants: _____

Designation of paddle Lead _____ and Sweep _____
(Name) (Name)

Carpool organized if necessary: Done _____

Meet with individual paddlers who are assessed as being less experienced to make sure they have adequate skills and equipment for the paddle _____

B. CONDUCT PRELAUNCH MEETING OF ALL PADDLERS

Final count of Boats # _____ Paddlers # _____

- 1) Discuss highlights, possible hazards of paddle _____
- 2) Note that everyone responsible for their own safety and their own decisions on paddle _____
- 3) Discuss paddle plan, including stops, and landing spots _____
- 4) Remind paddlers of safety, including staying within lead and sweep, communicating with leader and/or other paddlers of changes _____
- 5) Radio check: How many _____ and actual check of equipment on VHF channel 72 _____
- 6) Encourage all paddlers to have a buddy and/or to stay within shouting distance of at least two other paddlers _____. Those without radios should paddle near a paddler who does have one _____
- 7) In reef situations, ascertain who and how many are paddling outside or inside reef _____
- 8) Check to see who is fishing and ascertain how they will communicate with the group _____

PADDLE STARTED AT: _____ PADDLE ENDED AT: _____

C. POST PADDLE:

Boats and paddlers accounted for Boats# _____ Paddlers# _____ (Include both those arriving at landing point and those who left the paddle early by arrangement). Number should match the count in "B" above.

Summarize paddle, highlights, suggestions for improvement, and plan to report at next club meeting:

Paddle Leader (Print and Sign) _____

THANK YOU FOR LEADING

Send, email or fax this checklist and waiver sheet to: Hui Wa'a Kaukahi, P.O. Box 11588, Honolulu, HI 96828 or tibbetts@hawaii.rr.com